



**ENVIRONMENTAL
RESOLUTIONS, INC.**

*Engineers * Planners * Scientists * Surveyors*

Professional Planner

Environmental Resolutions, Inc. (ERI) is a leading planning, engineering, environmental, and surveying consulting firm that has been providing professional services to our clients since 1990.

ERI has a career opportunity for an experienced Project Manager level Professional Planner. The successful candidate is looking to take their career to the next level by using their technical knowledge, analytical and writing skills and leadership skills to develop and implement projects that improve the economic, physical and social health of our client communities. The ideal candidate is a detail-oriented critical thinker and innovative problem solver who effectively communicates their ideas and skills on a wide range of projects to a range of individuals, officials and public. They must be able to effectively build working relationships with community leaders, elected officials, government employees and other key stakeholders throughout the region and state. They should have a strong understanding of local and regional economic data, grant writing and administration, planning principles, government regulations and public engagement.

This is an excellent opportunity for a qualified candidate to work in a dynamic and thriving work environment. ERI provides a competitive salary, generous benefits package including medical and dental insurance, an employer-funded Health Reimbursement Account (HRA), 401k plan with company match, flexible work schedules, and tuition and professional development reimbursement.

RESPONSIBILITIES AND DUTIES:

- Work as a team member, as well as independently, on a wide range of project types.
- Collaborate with multiple stockholders such as private developers, municipal leaders and staff, and residents.
- Prepare review letters for Use Variances, Bulk Variances, and Site Plan and Subdivision Applications in client municipalities, and attend Planning and Zoning Board meetings and public hearings.
- Prepare Master Plans, Master Plan Reexamination Reports, Plan Element Updates, Redevelopment Studies, Housing Elements and Fair Share Plans, and other planning studies.
- Identify and prepare grant applications and oversee grants received.
- Prepare planning-related documents for County and State agencies, as required.
- Research, coordinate and prepare applications for a variety of municipal, county and state projects.
- Provide vision and leadership in developing and implementing economic and community development programs and ensure the quality, responsiveness, efficiency, and effectiveness of those programs.
- Stay informed of new trends and innovations in the field and identify opportunities and introduce them to clients.
- Performs related work or other duties as assigned.

LOCATION:

Mount Laurel, NJ

QUALIFICATIONS:

- Bachelor's degree from an accredited college or university with major coursework in planning, urban studies, geography or related field.
- At least three (3) years of full-time work experience at the Assistant Planner or higher level.
- Any combination of education, experience and training which demonstrates possession of and competency in requisite knowledge and abilities may be substituted for the education/degree on a year-for-year basis.
- A Master's degree in planning or a related field may substituted for one (1) year of the required work experience.
- AICP Certification is a plus.
- Excellent written and oral communication skills and time management and organizational skills.
- Ability to interpret and apply municipal ordinances.
- Have a valid Driver's License.
- Ability to manage, train, and mentor staff and implement processes and programs. Exceptional communication skills including the ability to articulate complex concepts and ideas to the general public and elected officials both orally and in writing.
- Knowledge of planning principles and best practices and a commitment to innovation in the field.
- Effective presentation and report writing skills.
- Ability to meet deadlines and manage team members in meeting deadlines.
- Ability to interpret client needs and solve complex issues while managing and prioritizing multiple projects and demands and meeting deadlines.
- Ability to interpret and administer codes, regulations, status, and prepare ordinances. Skill in GIS and other computer applications.
- Ability to work in multi-disciplinary teams.
- Ability to establish and maintain effective working relationships with Department Directors, outside agencies and the general public.
- Proven ability to deal effectively and courteously with individuals at all levels and build cooperative, productive relationships with partners.
- Ability to attend night meetings.

JOB TYPE:

Full-time

APPLY:

Interested individuals should submit a cover letter and resume to careers@erinj.com by May 13, 2022.